Feidhmeannacht na Seirbhise Sláinte
Ospidéal Mac Stiofáin
Baile Átha Cliath 8
D08 W2A8

Health Service Executive
Dr Steevens' Hospital
Steevens' Lane
Dublin 8
D08 W2A8

www.hse.ie/doctors

Post Ref: GYMIMI01

Mr. Tony Canavan
Regional Executive Officer
HSE West & North West Region
University Hospital Galway
Newcastle Road
Galway
H91 YR71

12/06/2026

Dear Mr. Canavan

I refer to application number 6545 from the HSE West & North West Region and related documentation. This is a Replacement and Restructure post. This letter supersedes any previous letters issued.

The Health Service Executive has approved the appointment of a:

Professor / Consultant Microbiologist

This is an appointment to the HSE West & North West Region on a Public Only Consultants' Contract 2023 by the Health Service Executive. The initial commitment for this post will be to University Hospital Galway for 18.5 hours per week and University of Galway for 18.5 hours. This post may be subject to restructuring in the future to facilitate the reorganisation of acute services in line with new clinical models of acute and community services. It is noted that the post must be congruent with the requirements of, and facilitate implementation of national health policy, the HSE's National Clinical Programmes including commitment to deliver the relevant performance outcomes.

The normal duties for the post are as outlined in the Approved Consultant Appointment document. These duties and those other commitments assigned by the Clinical Director / Employer will be reflected in the Consultant's Work Schedule which it is expected the Consultant will implement in a flexible way in line with operational needs. (A copy of the job description and indicative work schedule must be made available to all applicants).

If a significant change to this post is contemplated e.g. location, structure, title etc., prior consideration by the CAAC (Consultant Applications Advisory Committee) and approval by the Health Service Executive is required.

Approval to this post is subject to the following conditions

- The REO must consider the progression of filling this post in the context of the WTE limits advised for the Health Region in the current year Pay and Numbers Strategy.
- Total employment remaining within your approved ceiling.
- That normal recruitment procedures for the filling of consultant posts are applied, in accordance with CPSA codes. Consultant appointments must be based on merit and recruitment processes must be open and transparent, conforming to all legal and regulatory obligations.

- That there are no additional non-consultant hospital doctor posts attached.
- This post must be advertised as being open to applicants who wish to work on a flexible or part-time basis and may – subject to preference of the successful applicant(s) and the decision of the employer – be filled on that basis.

The following qualifications shall apply to this appointment:-

1. Professional Qualifications

Registration as a specialist in the Specialist Division of the Register of Medical Practitioners maintained by the Medical Council in Ireland in the specialty of microbiology.

2. Entry to competition and subsequent appointment

For the purposes of eligibility for entry to any competition or recruitment process associated with this post, a candidate must fulfil the eligibility requirements laid down in consultant appointment documents for the post.

The successful interviewee must be registered as a Specialist in the relevant specialty on the Specialist Division of the Register of Medical Practitioners maintained by the Medical Council of Ireland before taking up appointment. The candidate will be allowed a max of 180 calendar days from date of interview to secure this registration and produce evidence of special interest training where relevant.

Should the successful candidate not be registered as a Specialist at that time, the post may be offered to the next suitable candidate (or, in the case of HSE posts, publicjobs may choose not to recommend that candidate to the employer). Should no suitable candidate exist, a further recruitment process may be initiated.

The employer may decide to make a proleptic appointment(s) as provided for at Section 6.6 of the Public Only Consultants' Contract 2023.

Section 62 post

It is noted that this post of **Professor/Consultant Microbiologist** is considered to carry with it duties involving the teaching of clinical medicine and/or the conduct of medical research under the direction of the **University of Galway**. Therefore this post is considered a Section 62 post under the Health Act 1953 as amended by the Health Act 2004.

Requirements vis-à-vis approval letter

- The Contract offered to the appointee is the Public Only Consultants' Contract 2023 (as per the standard text issued by the HSE).
- This letter of approval shall be made available to all applicants for the post.
- This letter of approval must be attached at Appendix 1 to the Public Only Consultants' Contract 2023 (as per the standard text issued by the HSE) made with the successful candidate.

The Employer is to update DIME (Doctors Integrated Management E-System) with the details of the person appointed to the above permanent position as soon as that is known.

Any queries regarding this letter of approval should be directed to consultant.applications@hse.ie in the first instance.

Yours sincerelv

Anne Marie Hoey
Chief People Officer